

MWright

From: MWright
Sent: 04 March 2016 16:14
To: Beverley.Emmerson@tmbc.gov.uk

Dear Beverley

I am hoping that you do not know that Harry Raynor Mike Taylor and one other have turned up and have parked a van behind my car and are refusing to move it! This is such childish behaviour. The Police are on their way.
Matthew Wright

Sent from my iPhone

MWright

From: MWright
Sent: 04 March 2016 11:41
To: Beverley Emmerson
Subject: Re: Wrotham 3G Pitch - Finance

Dear Beverley

I am not available to meet with you today. I suggest we discuss roles and responsibilities with the Football Foundation at our meeting with them on the 15th. As this is just you, me, Phil and the representative from the Football Foundation I imagine it will be a more focused and informed way forward than a full steering group meeting. For your information the boiler cost was circa £7000 not £11000.

See you on the 15th.

Best wishes

Matthew

Sent from my iPhone

On 4 Mar 2016, at 11:36, Beverley Emmerson <Beverley.Emmerson@tmbc.gov.uk> wrote:

Matthew

Further to my earlier e-mails and following discussions with members of the 3G Management Committee, we insist on the following ;

- a) reimbursement to the 3G account of the £11,295.84 that was paid for the boiler
- b) an emergency meeting at the school at 4.30pm today

In the event that you do not reply, the Committee will take alternative steps to protect the public interest.

Regards

Beverley

Beverley Emmerson
Sports Development Officer
Tonbridge & Malling Borough Council
Leisure Services
Gibson Building
Kings Hill
West Malling
Kent
ME19 4LZ

beverley.emmerson@tmbc.gov.uk

<mime-attachment.bmp>

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MWright

From: Beverley Emmerson <Beverley.Emmerson@tmbc.gov.uk>
Sent: 04 March 2016 11:32
To: MWright
Cc: Mark Reeve; Mike Taylor; Pat Darby; Pete Donovan; Phil Garland; Robin Betts; harry@harryrayner.net
Subject: Wrotham 3G Pitch - Finance
Attachments: Beverley Emmerson.vcf

Matthew

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MWright

From: Beverley Emmerson <Beverley.Emmerson@tmbc.gov.uk>
Sent: 02 March 2016 14:15
To: MWright
Subject: RE: FW: Boiler Replacement in the Changing Rooms
Attachments: Beverley Emmerson.vcf

Matthew

I think it is fair to say that the steering group has been more than accommodating over the issue of the poor management of the 3G Pitch which as you rightly point out was the responsibility of the school. Furthermore your reference to specific clauses in the CUA does not reflect the current management arrangements or the situation played out over the last 12 to 18 months. It is clear this agreement is no longer 'fit for purpose'.

We were hoping that the new arrangements with Phil Garland would get the day to day management of the site and the bookings back on an even keel, which given the look of the finances presented at the last 3G Steering Group meeting certainly seems to be the case.

Despite the fact that the 3G pitch finances are paying Phil's management fee, the school still continues to have access to the pitch every day during term time at no cost, even though this arrangement was originally put in place to offset the costs and resources involved in the school managing the pitch.

Given the sensitivity around the 'sinking fund' figure and the sometimes painful and fractious meetings and discussions over the whole business involving Jean, we find it hard to understand why you thought the steering group would not question the school over an £11,000 bill for a boiler on school premises that the school must use for at least 50% of the time if not more. Furthermore any repairs/maintenance issues requiring expenditure have always been discussed with one or more members of the steering group, either by email or in meetings so your comment about not seeking authorisation from the group is quite baffling.

When the new booking/banking arrangements were being drawn up by the school last year, the auditors demanded complete transparency which the steering group were in full agreement with. I can only express my extreme disappointment that the steering group have not been afforded the same courtesy.

Lastly, you mention in your email that the roles and responsibilities of both the school and the steering group need to be made clearer which we wholeheartedly agree with and given your stance over the boiler payment needs to be done as a matter of urgency.

Regards

Beverley

Beverley Emmerson
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>>> MWright <MWright@wrotham.kent.sch.uk> 02/03/2016 08:33 >>>

Dear Beverley

Can you let me know what elements you find so unacceptable?

Best wishes

Matthew

From: Beverley Emmerson [mailto:Beverley.Emmerson@tmbc.gov.uk]
Sent: 02 March 2016 08:30
To: MWright
Subject: Re: FW: Boiler Replacement in the Changing Rooms

Matthew

Thank you for your email clarifying your stance on this matter, which I find completely unacceptable.

I will come back to you in due course with a more detailed response once I have discussed things with the rest of the steering group.

Regards

Beverley

Beverley Emmerson
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>>> MWright <MWright@wrotham.kent.sch.uk> 01/03/2016 15:40 >>>

Dear Beverley

I have really appreciated your support over the difficult times of last year, and am really keen for us to continue to work effectively in the best interests of the facility, but the roles and responsibilities of the School and the Steering group do need to be clear. I do hope this email does not cause offence, as this is not intended, but to ensure the effective management of finances at the school the roles and responsibilities regarding this facility need to be clear to all. If you would like to discuss this please do give me a call at the school – 01732 884207.

I have attached the 3G Community Use Agreement and highlighted the definition of 'School Amenities' (Section 6 p4) which includes changing facilities, along with (11.4 p 8) which defines what the school may use an operational surplus for. These clearly show that the replacement of the boiler in the changing room is appropriate use of this money. The rest of the agreement is also clear that the financial management of the facility is the responsibility of the school. Furthermore, nowhere does it state that the school must seek authorisation for any expenditure from the 3G Steering group. If you have an agreement that states this is the case can you please forward to me as I have not seen such an agreement. In fact the Community Use Agreement makes the responsibility of the Steering Group clear (Section 5.5 and 5.6 p3), which does not include decision making regarding expenditure, and is very much focussed on the development of the community use of the facility. Finances and management are clearly the preserve of the school, but I am keen that the Steering Group is kept informed and is part of decision making where appropriate.

I have been very open with the steering group over the past 18 months as we dealt with the finance issues, and have involved the committee in plans put in place to recover the situation and ensure effective management of the school's finances, including 3G income and expenditure. This effective management is now in place and I will continue to report 3G finance to the steering group.

Best wishes

Matthew

M Wright MA
Headteacher
Wrotham School

From: Beverley Emmerson [<mailto:Beverley.Emmerson@tmbc.gov.uk>]
Sent: 01 March 2016 11:21
To: MWright
Subject: Boiler Replacement in the Changing Rooms

Matthew

Phil has brought to my attention that a £11,295.84 payment has been made from the 3G Pitch account for a new boiler in the changing rooms.

I do have a few concerns about this as it is my understanding that the changing rooms are the property and responsibility of the school but more importantly how has such a large payment been authorised without any liaison with the steering group?

I hope this has been an administrative error but would appreciate some clarification on this please.

Regards

Beverley

Beverley Emmerson
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Leisure Services
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